

LETTER OF AUTHORISATION (AGENCY)

To : Chartis Singapore Insurance Pte. Ltd. 78 Shenton Way #07-16 Chartis Building, Singapore 079120

Change of Servicing Agent (Private and Commercial Vehicles)

Vehicle No. : _____ Policy No. : _____

I / We, _____ of NRIC No. / ROC No. _____ ,
(Name of Policyholder) (NRIC / ROC No.)

wish to appoint _____ (_____) to service my / our motor insurance
(Agent's Name) (Agent's Code)

policy due to _____
(Reason)

I / We have been informed that my / our current motor insurance plan (Pls tick one box) : Auto Plan Auto Plus Auto Protector
will be changed to (Pls tick one box) : Auto Plan Auto Plus

I / We fully understand the implications following our request for the change of servicing agent/broker. In the event that my/our request for the change in servicing agent/broker resulted in a change of motor insurance plan, I/We specifically noted the following key differences of the various plans:

- AutoPlan** Cover – This is an any-workshop plan with flexibility for accident repairs to be done at any workshop of my choice, including but not limited to dealer's workshops.
- AutoPlus** Cover – This is an authorized workshop plan that allows accident repairs at dealer's workshop if my vehicle is less than 3 years old. Otherwise, all repairs must be done at Chartis' authorized workshops to ensure quality repairs, which are backed by a 6-month guarantee.
 - For private vehicle, I/We will enjoy up to full waiver of excess (subject to NCD level and maximum waiver of S\$600) if it is my first claim and that I am the driver of the vehicle at the time of the accident. Additionally, this plan also provides free breakdown towing and roadside assistance within Singapore.
- AutoProtector** Cover – This is a dealer's endorsed plan packaged with unique benefits in which some of these benefits are exclusive. The plan allows accident repairs to be done at the dealer's workshop (for up to 10 years) in accordance to manufacturer's specifications, to ensure the vehicle warranty, where applicable, remains valid.
 - As AutoProtector Cover for different vehicle make has different unique benefits, please check specifically your current Policy Excess, Windscreen Cover Excess, Loss of Use Replacement Car Benefit, NCD Protector, New-For-Old and other benefits.

Apart from the above key points to note, I am aware of the changes (where applicable) to the coverage, benefits and the applicable policy terms and conditions.

Signature of Policyholder /
Company Authorized Representative : _____ Date : _____

This form must be signed by the **Policyholder**. Otherwise it is considered invalid.

Declaration by New Appointed Servicing Agent

I/We have explained the differences between the coverage, benefits and policy terms and conditions.

Name of Agent : _____ Producer Code : _____

Signature of Agent : _____ Date : _____

Please return form to : Chartis Singapore Insurance Pte. Ltd. – Chartis Building 78 Shenton Way #07-16 Singapore 079120 or via fax : 6415 3723.